

**Oak Grove Montessori School**  
**180 Oak Grove Road**  
**Carrollton, Georgia 30117**

**Enrollment Contract**  
**2009-2010**

Student 1 \_\_\_\_\_ Program \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_

Student 2 \_\_\_\_\_ Program \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_

Student 3 \_\_\_\_\_ Program \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_

Parent(s)/Guardian(s): \_\_\_\_\_ (hereinafter "Parent")

\_\_\_\_\_ (hereinafter "Parent")

**I. Enrollment:** Parent hereby enrolls Student(s) for the 2009-2010 school year commencing the **week of August 17, 2009** in the Oak Grove Montessori School program(s) indicated below, under the terms of the within contract.

**II. Registration Fee:** Your non-refundable registration fee must accompany this contract in order to reserve a place for the student(s) for the school year in the program or programs Parent desires. **The registration fee will be forfeited if the student(s) is withdrawn prior to the start of the school year.** For each desired program Parent has placed a checkmark in the far left column "Check All That Apply". Parent will write any and all children participating in the particular program in the right hand column. Parent hereby agrees to pay the tuition for the selected programs.

**III. Pre-Registration Incentive:** If your child is already enrolled at Oak Grove, you may waive the registration fee. To do this you must pay a non-refundable 50% of August tuition, per child, by the end of pre-registration (March 19-April 2, 2009). The balance will be due by August 8, 2009.

<u>Check</u>	<u>Program</u>	<u>Hours</u>	<u>Program Tuition</u>	<u>Student(s) Name(s)</u>
_____	<b>Registration &amp; Dues (Non-refundable)</b>		<b>\$250 (per family)</b>	
_____	<b>Toddler ½ day</b>	<b>8:30-11:30</b>	<b>\$4,150.00</b>	_____
_____	<b>Toddler</b>	<b>8:30-3:00</b>	<b>\$6,200.00</b>	_____
_____	<b>Primary ½ day</b>	<b>8:30-11:30</b>	<b>\$4,150.00</b>	_____
_____	<b>Primary</b>	<b>8:30-3:00</b>	<b>\$6,600.00</b>	_____
_____	<b>L. Elementary</b>	<b>8:30-3:15</b>	<b>\$7,100.00</b>	_____
_____	<b>Early Stay</b>	<b>7:00-8:15</b>	<b>\$600.00/yr - \$75.00/mo. - \$5.00/day</b>	_____
_____	<b>Late Stay</b>	<b>3:00-6:00</b>	<b>\$1,200.00/yr - \$140.00/mo. - \$7.50/day</b>	_____
	<b>(2<sup>nd</sup> child discount 15% of lowest priced tuition)</b>		<b>(-) _____</b>	_____
	<b>(3<sup>rd</sup> child discount 20% of lowest priced tuition)</b>		<b>(-) _____</b>	_____
	<b>Total yearly amount due:</b>		_____	

**IV. Withdrawal:** If a parent chooses to withdraw a child for any reason, including, but not limited to, financial hardship, loss of job, divorce or dissatisfaction, after the first day of the school year and prior to the last day of the school year, the parent, or guardian whose signature(s) appears on the reverse side, will be held responsible for the remaining unpaid tuition for the entire school year. Pre-paid tuition is not refundable.

**V. Dismissal:** It is understood that Student(s) and Parent agree to support all School rules as outlined in the Parent Handbook. The School reserves the right to require withdrawal of a student in situations involving repeated or serious violation of School rules, or serious academic problems, or if a student's influence is considered harmful or his/her presence in School is considered undesirable, or for any breach of this enrollment contract, or if any material information contained in the Application of Admission is incorrect. Such decisions will be made by the Head of School, and will result in a forfeiture of any fees previously paid.

**(PLEASE TURN THIS CONTRACT OVER TO COMPLETE and SIGN)**

**VI. Payment Options:** Parent must select one of the following methods of paying the Annual Tuition by checking **ONE** of the options below:

**Option A.** Payment in full of tuition on, or before, **August 8, 2009** 4% discount.

**Option B.** Payment of tuition in two (2) equal installments, one installment due on, or before, **August 8, 2009** and the second installment due on or before **January 8, 2010** 3% discount.

**Option C.** Payment of tuition in ten (10) monthly installments, the first installment due on, or before, **August 8, 2009** and subsequent payments due on, or before, the eighth day of each subsequent month.

**VII. Late Fee:** There will be a late fee charge of \$25.00 applied to your account after the 8<sup>th</sup> of each month.

**VIII. Credit Card:** If a payment is late, using the Option C payment plan, for two consecutive months, a credit card will be required to secure future payments in a timely manner. Credit card information will be kept on file for the remainder of the contract period.

**IX. After Hours Charge:** Parent agrees to pay a charge of \$7.50 (daily late stay fee) for every day that Student is left at school past the contracted program hours.

**X. Attorney's Fee:** In the event of litigation to enforce or interpret this contract, the prevailing party shall be entitled to recover its costs and expenses, including attorney's fees.

**XI. Amendment:** This contract is the entire contract between the parties concerning this Student for the 2009-2010 school year and may be amended only in writing signed by the School and Parent.

**Re-read IV. on the reverse side of this contract before you sign stating you understand and accept the terms of this agreement.**

Signature of Parent(s) \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

Signature of Head of School \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

*Oak Grove Montessori School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletics and other school administered programs.*

Oak Grove Montessori School considers the records of all individual students to be confidential information available to a child's parents or guardians upon request. Records will only be released to other schools or agencies upon signed request from a parent or guardian and only after all accounts due are paid in full.

**Please return the completed contract and a copy of the signed contract will be returned to you.**